

Record of officer decision

Decision title:	Contract extension - Contract award for works for relocation of the Children's Centre at Ross-on-Wye
Date of decision:	11 November 2019
Decision maker:	Assistant Director Corporate Support
Authority for delegated decision:	Herefordshire Council's Constitution (19 May 2017) Scheme of Delegation, Part 3: Section 7 – Officer Functions: 3.7.5 Operational decisions. <ul style="list-style-type: none"> • Is within an approved budget • Is not in conflict with the council's policies, strategies or relevant service plans • Does not amend existing or raise new policy issues
Ward:	Ross East
Consultation:	Previous consultation as part of the changes to children centre services: Children's Centres Buildings Consultations
Decision made:	Commissioned works to BBLP (Balfour Beatty Living Places) to the value of £7,281 with subcontract to S C Joseph Ltd for additional works for implementation of relocation of children centre.
Reasons for decision:	<p>A decision regarding the future delivery of children centre buildings was made on the 14th September 2017 by Herefordshire Council cabinet (Link: Future Use of Children Centre Buildings). This decision included relocation of the children's centre in Ross to the Library and the Old Chapel – the report showed that the Old Chapel was included based on feedback from service users that there would not be enough space at the library on its own to operate as a children's centre.</p> <p>Additional works have been requested based on the following:</p> <ol style="list-style-type: none"> 1) Out of hours working to carry out the additional works to Ross Library (Link: Contract award for works for relocation of the Children's Centre at Ross-on-Wye) to ensure no disruption of service to DWP. £1,563.89. 2) To carry out additional works to facilitate service requirements during and following occupation of the Chapel. £5,716.81. These items were: <ul style="list-style-type: none"> • 30 min fire door with 2 glazed panels • Remove items and equipment to the Ryefields Centre (5 trips in Vauxhall Vivaro Panel Van) • Install shelving • Washing machine wastes extended and plumbed in • Making good of door that's being turned round to open inwards window handles purchased as the windows are hard to open • Coat hangers purchased • Stair gates to be taken off in the Ryefields Centre • Painting the new door and making good. <p>These items are additional to the original brief. The original contract was for £99,955.56 (link for decision).</p>

Highlight any associated risks/finance/legal/equality considerations:	The main work at the site is virtually complete and within budget. The only outstanding item is the lean-too roof over the children's play area which is at design stage.
Details of any alternative options considered and rejected:	Alternative option not to complete the works. This was rejected there is an existing budget allocation for the work to implement the changes to children centres and it would be opportune to conduct this work whilst builders are on site.
Details of any declarations of interest made:	None

Signed:
Assistant Director Corporate Support

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